

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
February 13, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at Fire Station 91, 301 S. State Hwy 173 in Lake Arrowhead, Ca. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Bob Parkinson
Jacki Stanfield

Directors Excused:

Alan Reilly
Jim Taylor
Allison Banner

Call to Order: President Scott called the meeting to order at 8:37 am.

Approval of Minutes – December 12, 2019 – Mr. Parkinson moved [2nd Mrs. Stanfield] to approve the minutes as written. **Motion Carried.**

Treasurers Report – December & January– The Committee reviewed the reports as prepared. Ms. Upton moved [2nd Mrs. Stanfield] to approve the reports as presented. **Motion Carried.**

Transfer Unclaimed Construction Deposits from 2015 – Mr. Parkinson moved [2nd Mr. Scott] to transfer the unclaimed deposits from 2015. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – A Settlement Conference is scheduled for March 12th. In the interim, the plaintiff has requested additional discovery, which has been provided.

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – The new owners were notified of what was required to retain this structure.
- **Hill – Peninsula – Garage and Gazebo** – Boyer is working on the plans for the garage for this property.
- **Alex – Alpen – Fence** – The Committee reaffirmed that this fence is not in harmony with the surrounding area and must be removed in its entirety. Additionally, the owners must also apply for the structure that was recently placed.

Other Business

Adjourn The meeting adjourned at 10:02 a.m.

Minutes prepared by Stacey Lippert

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Jim Taylor
Jacki Stanfield
Allison Banner

Directors Excused:

Alan Reilly
Bob Parkinson

Others Present: Matt Wadalawala

Call to Order: President Scott called the meeting to order at 8:35 am.

Approval of Minutes – February 13, 2020 – Mrs. Stanfield moved [2nd Ms. Upton] to approve the minutes as written. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – A Settlement Conference is scheduled for March 12th. In the interim, the plaintiff has requested additional information through the discovery procedure. The Committee adjourned to Closed Session to discuss matters related to the lawsuit that are attorney/client privilege.

9AM – Called back to order

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Other Business

Request for tree removal 359 Golf Course Rd – The Committee reviewed documentation and photographs for a request for tree removal. This request was denied by inspector, Bob Parkinson and now before the Committee for review. The owner has stated that this tree is located at the edge of the asphalt driveway and causing damage to the driveway. Additionally, due to the location, he keeps backing into it. He has offered to plant another tree in the same location but, a few feet away from the driveway, if necessary. Mr. Taylor moved [2nd Ms. Upton] to approve this tree for removal. **Motion Carried**

Matt Wadalawala – Owner and Representative of 24 homeowners in Tract 53 plus additional residents within Arrowhead Woods – Mr. Wadalawala read a prepared statement, which was later emailed to the office and is now attached to these minutes. Owners in tract 53 area are concerned with activity at 28101 Lakes Edge Rd. Specifically, new construction/modifications including a new front deck, plumbing, new asphalt driveway, exterior door removal, scraping, priming and painting and trees marked for removal. Of utmost concern is the possible removal of five (5) healthy trees for parking. The owners within the tract are willing to appoint a certified arborist to assess the health and vitality of all five trees.

Ms. Lippert reported that the office has received numerous phone calls, emails and walk-in property owners concerned about this property. The initial concern was that this property will be used as a Short-Term Rental (STR) property. A check with the County indicates that no application for STR has been submitted; however, AWAC does not take into consideration the usage of a property as a STR when reviewing tree removal and other modifications, including driveway improvements. She reported that the contractor representing the property owner has been informed that no decision on the proposed tree removal will be made unless/until plans indicating the proposed modifications are submitted and reviewed by AWAC. She will also notify him that any and all modifications previously made must be applied for with AWAC including, the proposed painting.

Mr. Wadalawala asked what recourse AWAC has against the property owner for failure to comply.

Ms. Lippert responded (as well as Committee members) that AWAC is not here to be punitive but to ensure that compliance is met. Unfortunately, she explained that not every owner seeks permission prior to beginning work. When this occurs, the owner is notified that an application, review and approval is required. There have been some instances where lawsuits have been filed for non-compliance but, AWAC would prefer to gain compliance amicably.

The Committee and Mr. Wadalawala also discussed the current lawsuit wherein, an owner in Tract 53 is suing AWAC to have the CC&Rs for this tract nullified. Mr. Wadalawala, speaking on behalf of several owners, does not want the CC&Rs to be removed from this tract. He will speak with the owners in the tract and seek support for AWAC and the continuation of the CCRs.

Adjourn The meeting adjourned at 10:35 a.m.



Minutes prepared by Stacey Lippert

Subject **28101 Lakes Edges Rd.**
From Matthew Wadalawala <mw@sensipack.com>
To Arrowhead Woods Architectural Committee <info@awac.biz>
Date 2020-02-27 02:14 PM



Speaking on behalf and representing 24 home owners from tract 53 plus additional residents within Arrowhead Woods (outside Tract 53).

Construction activity was recently brought to our attention by neighbors walking in our neighborhood. (Reference attached pictures taken 27Feb from the Sole Residence next door. Permission was granted to take the photos from the Sole property.)

Some of the activity observed includes:

- New Front Deck
- Plumbing (new piping/plumbing supplies seen outside on the yard from road)
- New Asphalt Driveway
 - Driveway and Garage Accommodating Up to 4 – 6 Cars
- Exterior Door Removal (and Closed Off)
- Scraping, Priming, and Painting (possibly lead based paint)
- Trees Marked for Removal

There are established rules and regs to address safety issues and ultimately prevent hazards such as painting without a permit. The hazards of today are shaped by the decisions of the past. There are no existing or past permits for any of the work listed above on this property with the exception of a meter swap permit issued Jan2020. In addition to the missing permits, AWAC requires said property owner to submit a written statement accepting responsibility for maintenance of the road, Holiday Dr.

Now there is a request to cut down 5 healthy trees (reference attached pictures of tree tops - no browning and trunks taken 27Feb) to create space for parking off our private road. AWAC doesn't allow trees to be cut or removed for parking. Has an arborist assessed the health of the trees to determine justification for removal? We are willing to appoint a certified arborist to assess the health and vitality of all 5 trees considered for removal. A new precedent will be set if this permit is approved of the removal of these 5 healthy trees for additional parking for a property which already has parking driveway and a garage on the property for 4 - 6 vehicles. Others will request and expect permit approvals for the same or similar reasons.

We understand AWAC's utmost concern is maintaining a consistent standard of uniform procedures when addressing proposed changes to individual properties within Arrowhead Woods. It is our hope AWAC will abide and enforce those guidelines, especially with regard to our native habit.

Thank you,

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April 23, 2020

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Directors Present:

Rich Scott, President

Crystal Upton, Vice President

Stacey Lippert, Secretary/Treasurer

Bob Parkinson

Jacki Stanfield

Allison Banner

Directors Excused:

Alan Reilly

Jim Taylor

Call to Order: President Scott called the meeting to order at 9:03 am.

Approval of Minutes – February 27, 2020 – Mrs. Stanfield moved [2nd Ms. Upton] to approve the minutes as written. **Motion Carried.**

Treasurers Reports – February and March – The Committee reviewed the reports. Ms. Upton [2nd Mrs. Stanfield] to approve the reports as prepared. **Motion Carried.**

Review Draft Fee Schedule – Ms. Lippert explained that the D&O insurance has increased from \$5,000 to \$20,000 due to the unsubstantiated lawsuits previously filed (and settled) against AWAC. These costs coupled with the increased cost of doing business, necessitates a fee increase. A draft fee schedule was reviewed, changed and subsequently adopted. The new fee schedule will be effective May 1, 2020 which is the start of the new fiscal year. The approved fee schedule is attached to these minutes.

Preliminary Budget Review- Ms. Lippert provided a preliminary budget which will now be modified based on the new fee schedule. The Annual Meeting is scheduled from May 14th – again, via Zoom.

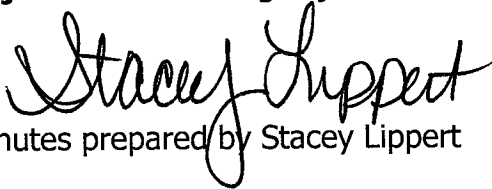
Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – Unfortunately, there was not settlement reached at the Settlement Conference despite the best efforts of Judge Dest. The plaintiffs are still requesting a jury trial. Due to the court closures, this matter will be delayed. Another Settlement Conference will be scheduled. It was noted that 11 property owners in Tract 53 have signed a declaration affirming AWAC authority over the CC&Rs.

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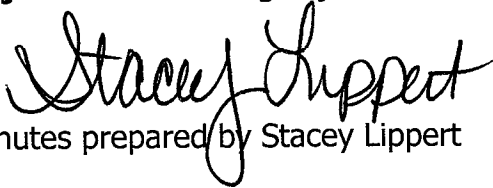
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Minutes prepared by Stacey Lippert

AWAC Fee Schedule

New Homes & Additions – Permit fees are based on square footage of the project. Calculation of square footage to include living, storage and garage space. New Homes & Additions also require a deposit in addition to the permit fee. Deposits are refundable upon completion of the project. See page 21 of *A Guide To Owning Property In Arrowhead Woods* for requirements for deposit requests.

First 1,000 square feet	\$1,200
Each additional square foot	\$0.75
(Example: 2,528 sq feet would be \$2,346)	
New Home Deposit	\$1,500
Deposit for Additions over 250 sq, feet	\$1,500
Deposit for Additions under 250 sq. feet	\$500
<hr/>	
Build-Up Conversion	\$250
Carport	\$1,200
Dormers	\$600
Decks	\$600
Fences – over 100 lineal feet	\$475
Fences – under 100 lineal feet (dog runs, split rail, etc.)	\$300
Hardscape (landscape walls under 3', pillars, etc)	\$475
Outbuildings (under 120 sq feet) Shed, Gazebo, Pergola, Tree or Green House	\$475
Painting	\$75
Re-Inspection Fees	\$75- 1,000
Retaining/Landscape Walls* - over 3 feet	\$1,200
Roofing	\$75
Siding	\$100
Solar Panels	\$200
Stairs	\$475
Tree Inspection – Trimming Only	\$65
Tree Inspection – Removal (with or without trim)	\$75
Windows or Doors (Adding or Relocating)	\$250

**Retaining/Landscape Walls over 3-feet - \$300 of the permit fee will be refunded if the following conditions are met: Wall is completed to plan, including all finishes, the approved County building permit is provided to AWAC, and the request for refund is made within 30-days of the completion of the wall.*

Implements 5/1/2020 – fees are subject to change by action of the Committee

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC
a California Non-profit Public Benefit Corporation

BOARD OF DIRECTORS ANNUAL MEETING

The regular annual meeting of the Board of Directors of the Arrowhead Woods Architectural Committee was held on May 14, 2020 via Zoom.

Rich Scott, President of the Committee presided at the meeting.

Attendees:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer
Bob Parkinson

Jacki Stanfield
Allison Banner

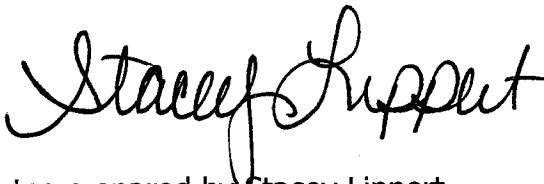
President Scott called the meeting to order at 9:02 am.

Mr. Parkinson moved [2nd Mrs. Stanfield] to nominate the existing officers. There were no further nominations. **Motion Carried.**

The Committee reviewed the draft budget, which is attached.

Ms. Upton moved [2nd Ms. Banner] to approve the budget as submitted. **Motion Carried**

There being no further business, the meeting was adjourned.



Minutes prepared by Stacey Lippert

Draft Budget for Review 2020/2021

Income	Actual 2017/2018	Actual 2018/2019	Actual 2019/2020	Draft 2020/2021
Additions	21,800.00	13,600.00	16,600.00	23,400.00
Construction Deposit			29,725.00	29,000.00
Construction Fines	1,425.00	550.00	-	1,000.00
Decks	13,780.00	10,000.00	13,100.00	19,200.00
Deposit Forfeit	24,000.00	33,500.00	6,325.00	6,000.00
Fences	7,650.00	11,025.00	8,700.00	12,000.00
Inspection & Reinspect	1,000.00	400.00	900.00	1,000.00
Misc.	5,050.00	10,925.00	5,050.00	10,000.00
New Home	27,125.00	29,000.00	29,200.00	40,000.00
Outbuilding	1,250.00	1,800.00	3,000.00	3,300.00
Paint	6,500.00	4,650.00	5,150.00	6,200.00
Retaining wall		9,800.00	3,400.00	5,000.00
Roof	3,900.00	2,750.00	3,150.00	4,500.00
Siding				1,000.00
Tree Damage	6,000.00	11,500.00	-	-
Tree Permit	13,260.00	13,820.00	15,050.00	19,000.00
Total Income	132,740.00	153,320.00	139,350.00	180,600.00
Expense				
Executive Director	62,300.00	72,352.00	76,100.00	73,300.00
Other Admin	912.00	556.00	602.00	1,000.00
Bank Service Fees	78.00	25.00	(1.00)	40.00
Alarm	415.52	433.34	496.16	500.00
Computer Repair/Service	-	-	100.00	200.00
Construction Dep Ref			10,800.00	12,000.00
Dues & Subscriptions	200.00	242.99	269.99	300.00
Filing Fees	60.00	80.00	75.00	100.00
Inspection Fees	14,990.00	18,735.00	18,660.00	19,000.00
Car Allowance		2,400.00	2,400.00	2,400.00
Insurance Expense	7,460.00	5,553.08	6,790.45	23,600.00
Marketing & Advertising	2,185.00	3,150.00	2,700.50	2,800.00
Meetings	781.06	1,534.06	1,504.19	1,600.00
Office Equipment	-	1,378.97	-	
Office Supplies	1,764.79	1,854.31	1,566.11	1,600.00
Payroll Taxes	5,129.25	5,095.34	1,305.20	5,200.00
Postage & Delivery	388.31	369.50	473.78	500.00
Printing & Reproduction	358.81	371.37	21.01	200.00
Accounting	620.00	650.00	690.00	700.00
Legal	16,044.54	21,715.37	6,495.85	23,635.00
Rent - Office Storage	8,367.00	8,471.00	8,960.00	9,400.00
Telephone	2,066.35	2,072.31	2,151.81	2,200.00
Website	454.90	315.00	325.00	325.00
Total Expenses	124,575.53	147,354.64	142,486.05	180,600.00
Net Income	8,164.47	5,965.36	(3,136.05)	-

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Directors Excused:

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Call to Order: President Scott called the meeting to order at 9:12 am.

Approval of Minutes – April 23, 2020 – Ms. Banner moved [2nd Mrs. Stanfield] to approve the minutes as written. **Motion Carried.**

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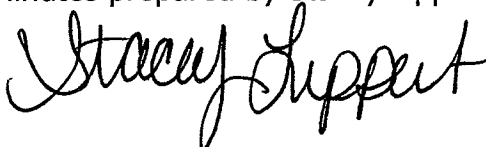
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Minutes prepared by Stacey Lippert



ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC
a California Non-profit Public Benefit Corporation

BOARD OF DIRECTORS ANNUAL MEETING

The regular annual meeting of the Board of Directors of the Arrowhead Woods Architectural Committee was held on May 14, 2020 via Zoom.

Rich Scott, President of the Committee presided at the meeting.

Attendees:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer
Bob Parkinson

Jacki Stanfield
Allison Banner


President Scott called the meeting to order at 9:02 am.

Mr. Parkinson moved [2nd Mrs. Stanfield] to nominate the existing officers. There were no further nominations. **Motion Carried.**

The Committee reviewed the draft budget, which is attached.

Ms. Upton moved [2nd Ms. Banner] to approve the budget as submitted. **Motion Carried**

There being no further business, the meeting was adjourned.



Minutes prepared by Stacey Lippert

Draft Budget for Review 2020/2021

Income	Actual 2017/2018	Actual 2018/2019	Actual 2019/2020	Draft 2020/2021
Additions	21,800.00	13,600.00	16,600.00	23,400.00
Construction Deposit			29,725.00	29,000.00
Construction Fines	1,425.00	550.00	-	1,000.00
Decks	13,780.00	10,000.00	13,100.00	19,200.00
Deposit Forfeit	24,000.00	33,500.00	6,325.00	6,000.00
Fences	7,650.00	11,025.00	8,700.00	12,000.00
Inspection & Reinspect	1,000.00	400.00	900.00	1,000.00
Misc.	5,050.00	10,925.00	5,050.00	10,000.00
New Home	27,125.00	29,000.00	29,200.00	40,000.00
Outbuilding	1,250.00	1,800.00	3,000.00	3,300.00
Paint	6,500.00	4,650.00	5,150.00	6,200.00
Retaining wall		9,800.00	3,400.00	5,000.00
Roof	3,900.00	2,750.00	3,150.00	4,500.00
Siding				1,000.00
Tree Damage	6,000.00	11,500.00	-	-
Tree Permit	13,260.00	13,820.00	15,050.00	19,000.00
Total Income	132,740.00	153,320.00	139,350.00	180,600.00
Expense				
Executive Director	62,300.00	72,352.00	76,100.00	73,300.00
Other Admin	912.00	556.00	602.00	1,000.00
Bank Service Fees	78.00	25.00	(1.00)	40.00
Alarm	415.52	433.34	496.16	500.00
Computer Repair/Service	-	-	100.00	200.00
Construction Dep Ref			10,800.00	12,000.00
Dues & Subscriptions	200.00	242.99	269.99	300.00
Filing Fees	60.00	80.00	75.00	100.00
Inspection Fees	14,990.00	18,735.00	18,660.00	19,000.00
Car Allowance		2,400.00	2,400.00	2,400.00
Insurance Expense	7,460.00	5,553.08	6,790.45	23,600.00
Marketing & Advertising	2,185.00	3,150.00	2,700.50	2,800.00
Meetings	781.06	1,534.06	1,504.19	1,600.00
Office Equipment	-	1,378.97	-	
Office Supplies	1,764.79	1,854.31	1,566.11	1,600.00
Payroll Taxes	5,129.25	5,095.34	1,305.20	5,200.00
Postage & Delivery	388.31	369.50	473.78	500.00
Printing & Reproduction	358.81	371.37	21.01	200.00
Accounting	620.00	650.00	690.00	700.00
Legal	16,044.54	21,715.37	6,495.85	23,635.00
Rent - Office Storage	8,367.00	8,471.00	8,960.00	9,400.00
Telephone	2,066.35	2,072.31	2,151.81	2,200.00
Website	454.90	315.00	325.00	325.00
Total Expenses	124,575.53	147,354.64	142,486.05	180,600.00
Net Income	8,164.47	5,965.36	(3,136.05)	-

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
May 14, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held via Zoom due to Covid-19, Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President	Bob Parkinson
Crystal Upton, Vice President	Jacki Stanfield
Stacey Lippert, Secretary/Treasurer	Allison Banner

Directors Excused:

Alan Reilly
Jim Taylor

Call to Order: President Scott called the meeting to order at 9:12 am.

Approval of Minutes – April 23, 2020 – Ms. Banner moved [2nd Mrs. Stanfield] to approve the minutes as written. **Motion Carried.**

Tree Cutting Issues

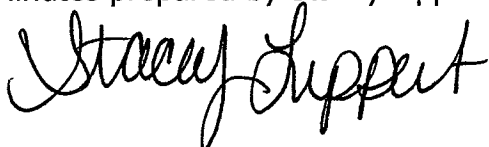
- **Hoang/Tran – Crest Cir** – The Settlement Conference has been canceled due to Covid-19. This matter is pending.

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – Pending
- **Hill – Peninsula – Garage and Gazebo** – Pending.
- **Alex – Alpen – Fence** – Pending.
-

Adjourn The meeting adjourned at 9:45 a.m.

Minutes prepared by Stacey Lippert



ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
May 28, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held via Zoom due to Covid-19, Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President

Crystal Upton, Vice President

Stacey Lippert, Secretary/Treasurer

Bob Parkinson

Jacki Stanfield

Allison Banner

Directors Excused:

Alan Reilly

Jim Taylor

Others Present: Matt Wadalawala

Call to Order: President Scott called the meeting to order at 8:31 a.m.

Approval of Minutes – May 14, 2020 – Mr. Parkinson moved [2nd Ms. Banner] to approve the minutes as written. **Motion Carried.**

Treasurers Report – Fiscal Year End 2019/2020 – April 2020 – The Committee reviewed the financials as presented. Mr. Parkinson moved [2nd Ms. Stanfield] to approve the reports as prepared. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir –** The Settlement Conference has been canceled due to Covid-19. This matter is pending with a tentative trial date in November 2020

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse –** Pending
- **Hill – Peninsula – Garage and Gazebo –** Pending.
- **Alex – Alpen – Fence –** Pending.

Other Business

Ms. Lippert provided background on a shipping container located at a house on St. Bernard. This container has been on the property for a year with no complaints until

recently; however, the owner was previously notified that is not permitted in its current state. The owner, Margaret Easley, has requested a 90-day extension to have this container removed. It was the consensus of the Committee to grant a 45-day extension to facilitate the removal of this container.

Mr. Wadalawala wanted to provide information regarding a vendor in the mountain area who specializes in paint color and exterior floral and landscape modifications. He was informed that AWAC does not and cannot promote a particular vendor or business. He was referred to the *Mountain News* for their *Update* publication. He thanked the Committee for their time.

Adjourn The meeting adjourned at 8:56 am.

Minutes prepared by Stacey Lippert

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
May 28, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held via Zoom due to Covid-19, Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President

Crystal Upton, Vice President

Stacey Lippert, Secretary/Treasurer

Bob Parkinson

Jacki Stanfield

Allison Banner

Directors Excused:

Alan Reilly

Jim Taylor

Others Present: Matt Wadalawala

Call to Order: President Scott called the meeting to order at 8:31 a.m.

Approval of Minutes – May 14, 2020 – Mr. Parkinson moved [2nd Ms. Banner] to approve the minutes as written. **Motion Carried.**

Treasurers Report – Fiscal Year End 2019/2020 – April 2020 – The Committee reviewed the financials as presented. Mr. Parkinson moved [2nd Ms. Stanfield] to approve the reports as prepared. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – The Settlement Conference has been canceled due to Covid-19. This matter is pending with a tentative trial date in November 2020

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – Pending
- **Hill – Peninsula – Garage and Gazebo** – Pending.
- **Alex – Alpen – Fence** – Pending.

Other Business

Ms. Lippert provided background on a shipping container located at a house on St. Bernard. This container has been on the property for a year with no complaints until

recently; however, the owner was previously notified that is not permitted in its current state. The owner, Margaret Easley, has requested a 90-day extension to have this container removed. It was the consensus of the Committee to grant a 45-day extension to facilitate the removal of this container.

Mr. Wadalawala wanted to provide information regarding a vendor in the mountain area who specializes in paint color and exterior floral and landscape modifications. He was informed that AWAC does not and cannot promote a particular vendor or business. He was referred to the *Mountain News* for their *Update* publication. He thanked the Committee for their time.

Adjourn The meeting adjourned at 8:56 am.

Minutes prepared by Stacey Lippert

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
June 11, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the AWAC Office, 318 S. State Hwy 173, Suite C, Lake Arrowhead. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President	Bob Parkinson
Crystal Upton, Vice President via Facetime	Jacki Stanfield
Stacey Lippert, Secretary/Treasurer	Allison Banner
Jim Taylor via Facetime	

Directors Excused:

Alan Reilly

Due to continued Covid-19 restrictions, the Committee met in the AWAC Office as Fire Station 91 has not re-opened the Community Room.

Call to Order: President Scott called the meeting to order at 8:31 a.m.

Approval of Minutes – May 28, 2020 – Mr. Parkinson moved [2nd Mrs. Stanfield] to approve the minutes as written. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – The Settlement Conference has been canceled due to Covid-19. This matter is pending with a tentative trial date in November 2020.
- **Penichet – Zurich Dr** – Last week it was reported that the owner at 693 Zurich had topped a Cedar tree at this property and had removed approximately 20 feet from a Pine tree located at 697 Zurich. The topping of these trees was to enhance a lakeview. Photos and information received by a neighbor was reviewed. This matter will be schedule for a hearing to discuss damage assessments for this unpermitted trim.
- **Carlin Enterprises – Lake Edge Rd** – Our office received a report of unpermitted tree removal at the above referenced property. At least one of the trees would have been approved had permission been sought. Owner to be

notified that an application is required and to include all trees removed or trimmed.

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – Pending
- **Hill – Peninsula – Garage and Gazebo** – Pending.
- **Alex – Alpen – Fence** – - Refer to John Wurm for compliance
- **Easley – St. Bernard – Container** - Owner has been notified that the container must be removed by July 15, 2020.

Other Business

Adjourn The meeting adjourned at 9:56 am.

A handwritten signature in black ink that reads "Stacey Lippert". The signature is written in a cursive, flowing style.

Minutes prepared by Stacey Lippert

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
June 25, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the LACSD Board Room, 27307 St. Hwy 189, Blue Jay. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Bob Parkinson
Jacki Stanfield
Allison Banner

Directors Excused:

Alan Reilly
Jim Taylor

Due to continued Covid-19 restrictions, the Committee met in the LACSD Board Room as Fire Station 91 has not re-opened the Community Room.

Call to Order: President Scott called the meeting to order at 8:35 a.m.

Approval of Minutes – June 11, 2020 – Mr. Parkinson moved [2nd Mrs. Stanfield] to approve the minutes as written. **Motion Carried.**

Treasurers Report – May 2020 – The Committee reviewed the report as presented. Ms. Upton [2nd Ms. Banner] to approve the report as prepared. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – The Settlement Conference has been canceled due to Covid-19. This matter is pending with a tentative trial date 2021. The Hoang/Tran has changed attorney again.
- **Penichet – Zurich Dr** – A hearing is scheduled for July 9th at 9:30 AM.
- **Carlin Enterprises – Lake Edge Rd** – Our office received a report of unpermitted tree removal at the above referenced property. At least one of the trees would have been approved had permission been sought. Owner to be

notified that an application is required and to include all trees removed or trimmed.

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – Pending
- **Hill – Peninsula – Garage and Gazebo** – Pending.
- **Alex – Alpen – Fence** – Refer to John Wurm for compliance
- **Easley – St. Bernard – Container** - Owner has been notified that the container must be removed by July 15, 2020.
- **Ausman - Tirol – Fence** – Ms. Lippert requested clarification on the position of the Committee. Mr. Ausman has requested to remove the unpermitted fence and reinstall the derelict fence that was there before. It was the strong consensus of the Committee that either the owner places the approved fence or has no fence at all.

Other Business

229 Shasta Dr – the owner requested to remove a tree. Mr. Parkinson has denied the request and stated an Arborist report would be required. Owner was very upset and verbally abusive to Mr. Parkinson. She is concerned that the tree is damaging a retaining wall. Upon review of AWAC records, no approval for this wall was found. The Committee concurred with Mr. Parkinson to deny this request and re-assess the decision based on the arborist assessment.

Hatt – The Committee reviewed a photography of Mr. Hatt and his posters regarding AWACs lack of authority over the CC&Rs. The Committee directed Ms. Lippert to draft a notice to be placed on AWACs website addressing this matter.

Adjourn The meeting adjourned at 10: 02 am.



Minutes prepared by Stacey Lippert

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
July 23, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the LACSD Board Room, 27307 St. Hwy 189, Blue Jay. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Jim Taylor
Allison Banner

Directors Excused:

Alan Reilly
Bob Parkinson
Jacki Stanfield

Due to continued Covid-19 restrictions, the Committee met in the LACSD Board Room as Fire Station 91 has not re-opened the Community Room.

Call to Order: President Scott called the meeting to order at 8:15 a.m.

Approval of Minutes – July 9, 2020 – Mr. Taylor moved [2nd Ms. Banner] to approve the minutes as written. **Motion Carried.**

Treasurers Report – June 2020 – The Committee reviewed the financial reports. Ms. Banner [2nd Mr. Taylor] to approve the reports as presented. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – The Settlement Conference has been canceled due to Covid-19. This matter is pending with a tentative trial date 2021. The Hoang/Tran has changed attorney again.
- **Penichet – Zurich Dr** – Mr. Penichet joined the hearing via teleconference regarding tree damage assessment. Mr. Penichet stated that a tree crew was working on his street and that he hired members of the crew to trim two trees. One tree is on the neighboring property, although he did not know it at the time.

The Pine tree (neighboring property) he explained was obstructing his lakeview from the bedroom, so he hired someone to top the tree. The owner of this tree is very concerned that this tree will not survive due to the excessive trimming.

The Cedar tree near the deck, he claims is a fire hazard due to its proximity to the deck. He stated that he did submit an application when his neighbor approached him about the tree trimming. He also stopped the crew from trimming any more from this tree. AWAC does not have record of this application, Mr. Penichet to forward application. Mr. Penichet claims he did not know he needed permission and apologized.

The Committee discussed this matter in length. The topping of these two trees was clearly to enhance a lake view. It is estimated that 20+ branches were removed from the Pine tree. Due to the severity of the trim, this tree is now more susceptible to bark beetle and disease. This tree may not survive. The Cedar tree was topped 50% or more of its total height. Estimating 40+ branches were removed from this tree. It is unlikely this tree will survive and ever be healthy.

The Committee made the following decision with a motion by Mr. Taylor [2nd Mr. Scott] owner is assessed \$30,000 for the tree damages (\$500 per branch with a total of 60+ branches) with an additional \$5,000 in damages if the Pine tree dies before the damage assessment is paid in full). If owner pays or enters into a payment agreement within 30-days, AWAC will accept \$25,000 in tree damages (an additional \$5,000 will be added if the Pine trees dies), approve the removal of the remainder of the Cedar tree because it is unlikely to survive and owner acknowledges AWACs authority to enforce the CCRs. **Motion Carried.**

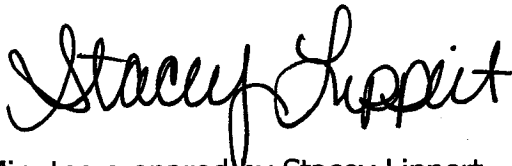
Footnote: After the meeting, the application provided was an ALA application and sent to ALA not AWAC. No application was ever made to AWAC for this trimming.

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – Pending
- **Hill – Peninsula – Garage and Gazebo** – Pending.
- **Alex – Alpen – Fence** – Refer to John Wurm for compliance
- **Hall – St. Bernard – Fence**– Owner has built a fence and just sent a very threatening email regarding non-compliance and intimating that she has the resources to hire an attorney. This matter will be referred to John Wurm for compliance.
- **Ausman - Tirol – Fence** – Ms. Lippert requested clarification on the position of the Committee. Mr. Ausman has requested to remove the unpermitted fence and reinstall the derelict fence that was there before. It was the strong consensus of the Committee that either the owner places the approved fence or has no fence at all.

Other Business

Adjourn The meeting adjourned at 9:57 am.

A handwritten signature in black ink that reads "Stacey Lippert". The signature is written in a cursive, flowing style.

Minutes prepared by Stacey Lippert

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
August 13, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the LACSD Board Room, 27307 St. Hwy 189, Blue Jay. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Jim Taylor
Jacki Stanfield

Directors Excused:

Alan Reilly
Bob Parkinson
Allison Banner

Due to continued Covid-19 restrictions, the Committee met in the LACSD Board Room as Fire Station 91 has not re-opened the Community Room.

Call to Order: President Scott called the meeting to order at 8:15 a.m.

Approval of Minutes – July 23, 2020 – Mr. Taylor moved [2nd Mr. Scott] to approve the minutes as written. **Motion Carried.**

Treasurers Report – July 2020 – The Committee reviewed the financial reports. Mr. Taylor moved [2nd Mrs. Stanfield] to approve the reports as presented. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – The Settlement Conference has been canceled due to Covid-19. This matter is pending with a tentative trial date 2021. The Hoang/Tran has changed attorney again.
- **Penichet – Zurich Dr** – Mr. Penichet has countered the tree damage assessment and offered to pay \$15,000 within fifteen (15) days and acknowledge AWACs ability to enforce the CC&Rs. It appears that the

neighboring tree is still healthy. After discussion, Mr. Taylor moved [2nd Mrs. Stanfield] to accept this counter proposal. **Motion Carried.**

On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – Pending
- **Hill – Peninsula – Garage and Gazebo** – Pending.
- **Alex – Alpen – Fence** – Refer to John Wurm for compliance
- **Hall – St. Bernard – Fence**– Owner has stated that she will apply.
- **Ausman - Tirol – Fence** – Some modifications have been made to this fence. Committee to determine next step.

Other Business

Adjourn The meeting adjourned at 9:42 am.



Minutes prepared by Stacey Lippert

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
August 27, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the LACSD Board Room, 27307 St. Hwy 189, Blue Jay. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Stacey Lippert, Secretary/Treasurer
Jacki Stanfield

Jim Taylor
Bob Parkinson

Directors Excused:

Alan Reilly
Crystal Upton
Allison Banner

Due to continued Covid-19 restrictions, the Committee met in the LACSD Board Room as Fire Station 91 has not re-opened the Community Room.

Call to Order: President Scott called the meeting to order at 8:17 a.m.

Approval of Minutes – August 13, 2020 – Mrs. Stanfield moved [2nd Mr. Taylor] to approve the minutes as written. **Motion Carried.**

Electrical Panel Discussion – Ms. Lippert reported that an owner has installed electric panels for charging an electric car. Currently, AWAC does not regulate placement of electrical panels, generators, air conditioners, etc. She asked the Committee if these are things that they would like to monitor in the future. After discussion, the Committee concurred that the County of San Bernardino requires permits for installation of these appliances; therefore, AWAC will defer to them for approval. No further rule or condition will be applied to these appliances.

Tree Cutting Issues

- **Hoang/Tran – Crest Cir –** The Settlement Conference has been canceled due to Covid-19. This matter is pending with a tentative trial date 2021.
- **Penichet – Zurich Dr –** This matter is pending.

- **Raishbrook – Grizzly** – These owners appear to have removed a tree, flattened an area and installed a small landscape wall. They have yet to respond to AWAC. Ms. Lippert was directed to move forward.

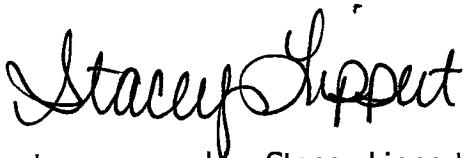
On-going Issues

- **Clerie (Esparza) – E Lane – Treehouse** – This matter was removed from the agenda. This structure has not and will not be approved.
- **Hill – Peninsula – Garage and Gazebo** – This matter has been removed from the agenda. There has been significant compliance.
- **Alex – Alpen – Fence** – Refer to John Wurm for compliance
- **Hall – St. Bernard – Fence** – Owner has stated that she will apply.
- **Ausman - Tirol – Fence** – Some modifications have been made to this fence. Committee to determine next step after site inspection

Other Business

Mr. Parkinson reported that he is moving to Montana. He believes he will be in the area through the winter and would like to remain an active member of the Committee; however, his duties as inspector will be significantly limited. The Committee members were saddened at this decision and will keep him on the Committee for as long as possible.

Adjourn The meeting adjourned at 10:08 am.



Minutes prepared by Stacey Lippert

ARROWHEAD WOODS ARCHITECTURAL COMMITTEE, INC.
a California Nonprofit Public Benefit Corporation
Board of Directors Meeting Minutes
October 8, 2020

The regular meeting of the Board of Directors of the Arrowhead Woods Architectural Committee, Inc. was held at the LACSD Board Room, 27307 St. Hwy 189, Blue Jay. Rich Scott, President of the Corporation, presided at the meeting.

Directors Present:

Rich Scott, President
Crystal Upton, Vice President
Stacey Lippert, Secretary/Treasurer

Allison Banner
Jacki Stanfield
Bob Parkinson

Directors Excused:

Alan Reilly
Jim Taylor

Due to continued Covid-19 restrictions, the Committee met in the LACSD Board Room as Fire Station 91 has not re-opened the Community Room.

Call to Order: President Scott called the meeting to order at 8:23 a.m.

Approval of Minutes – August 27, 2020 – Mrs. Stanfield moved [2nd Mr. Parkinson] to approve the minutes as written. **Motion Carried.**

Treasurers Report – August – The Committee reviewed the reports from August. Ms. Upton moved [2nd Mrs. Stanfield] to approve the reports as presented. **Motion Carried.**

Tree Cutting Issues

- **Hoang/Tran – Crest Cir** – The Settlement Conference is scheduled on October 15, 2020
- **Penichet – Zurich Dr** – This matter has settled.

On-going Issues

- **Alex – Alpen – Fence** – Refer to John Wurm for compliance

- **Hall – St. Bernard – Fence**– Owner has stated that she will apply.
- **Ausman - Tirol – Fence** – Some modifications have been made to this fence; however, it is still not in compliance. Another letter to the owner.
- **Raishbrook – Grizzly** – This appears to be a small landscape wall but, there has been no response from the owners. Lippert to follow up.

Other Business

Tract 53 – Matt Wadalawala is working on additional declarations for owners in Tract 53.

Adjourn The meeting adjourned at 9:47 am.

A handwritten signature in black ink that reads "Stacey Lippert". The signature is written in a cursive, flowing style.

Minutes prepared by Stacey Lippert